

Yvonne Boakye-Danquah

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Objective:

Highly motivated and enthusiastic individual with a passion for community development and a strong commitment to making a positive impact, seeking a corporate position where I can utilize my excellent communication and interpersonal skills to contribute to the success of the organization.

Education:

- | | |
|----------------------------|-------------------------------|
| 1. University of Ghana | Accra, Ghana |
| Bachelor Of Laws | January 2022 - Present |
| 2. Ideal College | Accra, Ghana |
| WASSCE Aggregate: 06 | January 2021 - September 2021 |
| 3. Apam Senior High School | Apam- Central Region, Ghana |
| | 2017 - 2020 |

Work Experience:

- | | |
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| 1. Future Of Africa Organization | Accra, Ghana |
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Volunteer

November 2022 - Present

- Embark on street outreach where I speak to an average of 7 children about important values and topics such as respect, hygiene and safety
- Partake in Wellness Wednesday programme which involves a series of activities with an average of 15 street children

- Help to generate ideas towards improving the quality of service rendered to street children and tackling issues concerning street children
- Engage in conversations with residents and street children on ways to improve their general well-being

2. Glovo Ghana(Q-Commerce)

Accra, Ghana

Intern

September 2022 - November 2022

- Responsible for sourcing images and categorizing products for top partners such as Melcom and Palace Supermarket
- Ensured accurate and efficient organization of products to enhance customer browsing and purchasing experience
- Collaborated with cross-functional teams to streamline processes and improve overall operational efficiency

3. Fantenis Cuisine

Accra, Ghana

2020 - 2022

Social Media Handler and Customer Relations Personnel

- Created and posted content on social media platforms such as Instagram to boost social media presence
- Spoke to an average of 5 clients daily concerning delivery challenges and meal quality

PROJECTS AND LEADERSHIP POSITIONS

P.R.O of Apam Senior High Students Representative Council 2019/2020

Vice President of Apam Civic Club 2019/2020

Editor and Reporter of AC News, Apam 2018-2020

SKILLS

Strong communication skills

Great interpersonal skills

Active listening and recall skills

Conversant with Microsoft Word

LANGUAGES AND INTERESTS

Languages

Native - English, Twi

Intermediate - Fante

Basic - French

Interests

Reading, Listening to podcasts, Listening to music, Graphic designing

REFERENCES

Available on request