

University of Ghana School of Law,

P.O.Box LG 25,

Legon, Accra,

31st October, 2024.

The Managing Partner,
Blagogee, Blacksword & Co.,
3 Pawpaw Street,
Accra, Ghana.

Dear Sir,

LETTER OF INTERNSHIP

My name is Gerrard Agyei Adubofour, a graduate of the University of Ghana School of Law and a recently admitted student of the Ghana School of Law. In line with the new Ghana School of Law Internship Programme policy requiring students of the Professional Legal Course to take up a 6 month internship, I write this letter to be considered for the position of an intern at your esteemed firm.

I am a determined individual with a desire to develop my career in the legal sphere and I see your firm as an appropriate platform to realize my goals. In August 2024, I completed my Bachelor of Laws (LLB) degree from the University of Ghana School of Law with a First Class Honours and an impressive FGPA of 3.66/4.0. While pursuing my LLB, I also took up a number of internships and extracurricular activities. For starters, in 2021, I served as an Orange Ambassador for the United Nations Population Fund (UNFPA) and together with fellow ambassadors, sensitized various groups about sexual and gender based violence. I took up an internship position in 2022 at MacCarthy and Associates where I observed client meetings, trials and mediations and also developed my legal writing skills. Additionally, in 2023, I joined the University of Ghana Moot and Advocacy Committee as secretary and assisted in organizing the 2024 Bentsi-Enchill, Letsa & Ankomah Inter-Firm Moot Court Competition. Combining my rigorous studies with these extracurricular activities, I have developed key skills such as efficient time management and the ability to multi task which I believe is an important skill for every good legal intern.

I am interested in all areas of the law but I am particularly drawn to areas such as corporate and commercial practice, intellectual property, international trade and investment as well as ADR.

These are services provided by the firm as seen on the website and I believe Blagogee, Blacksword & Co, will help me gain valuable insight into the how the principles studied in the classroom are practicalized in the modern legal space as well as the working life, benefits and burdens of a practicing lawyer in a rigorous office environment.

I am confident that with my experience, willingness to learn, work ethic and determination, I shall aid in furthering the objects of the firm in offering the best services. I hope to receive a positive response to this letter and I look forward to hearing from you either by phone or e-mail as stated in my curriculum vitae.

Thank you.

Yours faithfully,

Gerrard Agyei Adubofour.

adubofourgerrard546@gmail.com

0557507920